

CONFIDENTIAL

DD/S&T# 2137-231

27 JUL 73

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT: Proposal for ADP Resource Allocation

1. We agree that limited data processing resources should be subject to careful planning and good management. Your proposed system does provide for controlling unrestrained computer usage and does offer a procedure for justifying exceptions. It seems, however, to project a "no growth" stance that is cause for some concern. Our misgivings about some details of the system are explained below.

2. The method of allocating computer resources is one such detail. Although we recognize that a start has to be made somewhere, we are a little uneasy about basing the allocation of computer resources for FY 74 solely on the level of resources allocated to a directorate and office in FY 73. Our concern is that we expect to have to take on new projects that will involve greater use of ADP. Right now, for example, we have plans for more systems analysis that could significantly increase our use of ADP. Even without such an occurrence, it is likely that the development of new sources of data and analytical methodologies and the bringing on board of younger analysts accustomed to using computers as everyday tools will result in an increasing office demand for computer time. The trend seems to be in the direction of greater not lessened ADP usage.

3. Added to these considerations is uncertainty whether the current ADP resources account for a particular office will include certain categories of activities now performed on behalf of that office by other offices. Hopefully, the computer services performed by CRS and ODE for OSI, for example, will be provided for in a FY 74 resource

DD/S&T
FILE COPY

CONFIDENTIAL

E 2 IMPDET CL BY

25X1

CONFIDENTIAL

SUBJECT: Proposal for ADP Resource Allocation

allocation for OSI. Such questions as whether user offices will be charged for computer time delays and for loss of time because of improper addressing also need to be resolved. Delays in obtaining responses to questions from remote terminals sometimes amount to 30 or 40 minutes. Loss of time also results whenever a job is rejected from batch processing because of a change in system and modification of the job control language to include the change without notification of the user.

4. Another provision that bothers us somewhat is the one that allows funds to be transferred only within, and not between, major categories. This may be a good way to cut down on computer usage but it seems unnecessarily arbitrary. As an example, we would guess that the needs of an office for programmers might fluctuate considerably from year to year but that those of the Agency as a whole would vary much less. These needs could be hard to forecast at the office level. To keep from having to make every decision involve a directorate focal point and OPPB, we suggest that each office be given authority to transfer allocated resources from one category to another as required to satisfy unforeseen priority requirements -- under the watchful eye of OPPB if necessary.

5. To give components a chance to participate in the planning, we suggest adopting the DDMA'S proposal in principle but using the FY 73 levels of activity to establish only preliminary FY 74 ADP resource allocations while directorate and user office representatives work with DDMA'S on ways to provide for our changing needs. A

- 2 -


CONFIDENTIAL

CONFIDENTIAL

SUBJECT: Proposal for ADP Resource Allocation

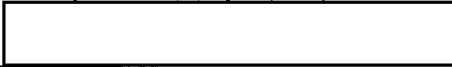
resource allocation for FY 75 then would be made to reflect anticipated priority needs and provide for the adjustment of allocations within categories by each office, as well as incorporate DDM&S modifications of the yearly allocations.

25X1A


Carl E. Duckett
Deputy Director
for
Science and Technology

SIGNATURE RECOMMENDED:

25X1A


Acting Director of Scientific Intelligence

7/17/73
Date

Distribution:

- Original & 1 - Addressee
2 - DD/S&T Registry
1 - DD/S&T Chrono
2 - AD/SI

25X1A

OSI:AEO:  (17 July '73)

- 3 -

CONFIDENTIAL